

February 10, 2017

--Powerful learning Conference (Share from the sessions)

---Smart Goal: Implementation of Leader in Me

Already met.

(acuity and common)Assessments which have a beginning point and ending point.

Students track growth.

Grade level ELA, Math and Science MAP goal. We compared and reflected on Acuity B to determine progress toward meeting our smart goal.

How do we get Exploratory involved.

[What will next year's goal be?](#)

Levels of Commitment: BAT survey and Implementation survey.

Flirting: Excuses, not always comply, implement poorly, not aligned shared mission. Implement out of compliance and not trust the process.

Dating: Same but develop products but not attaining the student learning results they expect. Don't have deep commitment. Where you can stall or break up.

Engaged: Collective responsibility (everyone a part). Vision is your primary focus. See the learning results.

Collaborative Teams are the engine drives the mission. Collective responsibility, collective expertise of others improves teacher efficacy and confidence. Solo thermometer versus a thermostat of the collective.

Teams review the Tenants about PLC and the functioning of the educational system. Work in progress. Seed planting and watering.

Prioritized Essential learning Standard

Endurance, Leverage, readiness, List of promises made to students.

New Paradigm:

Using data to inform instructional practices. Using data to compare instructional effectiveness between teachers, Using data to help students and teachers learn more.

Seeking effective instruction. (Fear teacher is inadequate and no answer.)

--Assessing Progress on Constantly

We had the most yeses in the ENGAGED.

Relationships within teams, Protocol for data review (how to review data), after reviewed data the first time need to come back to reflecting on effectiveness of actions taken.

Explo role (Support the student being a learner. What students are not having success?

Converse on how we can help students learn.) Share student concerns minutes, data walls to communicate.

--Review of BAT survey

Benchmark Assessment Tool (perceptual data)

Looks at collaborative, teacher learning, student learning. Gauge implementation depth.

Discrepancies (C4: respect the process, What areas do they feel they don't have a say that they feel they need a say.) Survey: After survey discussion of what (Unhappy with the outcome, Do you feel we unfairly come to consensus. In what areas, teachers could be making decisions?

Decision made: If their idea is selected then they feel they are not being considered.

SL11: Reword question to use or assessment practice. Gain insight on how they perceive. We should focus on educating (articles), reflection of what we are doing,

Faculty Meeting: 5 high fives. Round table discussion of certain areas?

Why do you think we had these discrepancies / results?

Frame of mind and how we as a whole building perceive. We want some clarity?

It is about their learning? What we do tomorrow is better.

Support each other in the tough conversations.

Ken Robinson:

Poverty: Problem based learning, learning orientation,

--Action Plan

February 7, 2017

Strand 2

All 4's. Adjusted beginning paragraphs. Update intervention link. Janovac update team notes.

Strand 3A

- A) Update link of the agenda minutes only.
- B) Done
- C) We are unsure where this is documented. Looks like the "campfire reflection" is the only evidence. Marked 4D.
- D) This one only fits in the Data wheel and in the paragraph it is mentioned about acuity and teacher assessment. We think we may need a couple more items.
- E) "Campfire reflection"

January 18, 2017

Strand Two

Next time. Start looking at this strand.

Team leaders go through vision and collective commitments, strand 1.

Groups will evaluate and then switch reviewing and modifying the page for each strand.

Strand One is done

January 10, 2017

Implementation plan is due April 10, 2017. We need to go through and update Weebly site. Rubric all areas must fall between a 3 or 4 or we will not meet expectations.

Strand 1- Items done/ **Items not done**

- A. Posted on website, throughout school, announcements
- B. Library, classrooms, throughout school, vision page on website
- C. On the website
- D. Acuity- tutoring, RTI, in classroom assessments, posters in workrooms, **posters on the website (smart goals).**
- E. Smart goal for TLIM, Sixth Grade **,Encore(Leadership), 7th grade (Math, ELA), 8th grade (Math, Science, ELA)**
- F. **Culture survey, Staff meeting box lies, breakfasts, Secret Santa, staff get togethers, Dragon dispatch pat on the back**

Next Meeting Wednesday the January 18th.

January 3, 2017

Continuous Improvement:

Big Ideas Celebration, Reflection over Celebrations, Big Ideas of a Leadership Team, Monitoring Tool

Ruby Payne: Poverty

“No significant learning occurs without a significant relationship”

Poverty is a matter of perspective. Education and relationships help person out of poverty.

Future: Team need to know about the TLIM SMART goal.

Revise the website based on the 6 new strands. (New website to show growth.) How will we complete this.

Faculty Meeting.

December 13, 2016

Culture Survey: Questions review, On January 3rd, 2017 teachers take survey before work time in classroom.

Smart Goal: TLIM.

How is it measure? Leadership committees and lighthouse committees with the number of students involved. Survey would need more time.

We will increase the number of students on leadership teams from 8 to 30 or more by the end of this school year.

November 30, 2016

December 1st faculty meeting.

PD January 3rd

District Leadership team (meeting with RPDC) Half day. Our Library possibly. (Look at Continual PLC Exemplary)

TLIM:

SRG:Wrap-up

Breakfast:

Janovac: Monkey Bread

Collins: plates and napkins and cups, banana bread, casserole

Clark: Fruit

Arndt: Casserole

Webber: drinks, C. Milk, Fruit

Wernimont: Cinnamon Rolls or zucchini bread

McDaniel: Casserole

Winter wonderland theme

January 4th

TLIM (Maryville) Lunch (order pizza and everyone pitch, sack lunch)

October 26, 2016

1. Share takeaways for each team.
2. Share areas you observed that surprised you and two areas for you to try.

Agenda: November 4

PD-game

Box of lies

TLIM

SRG

Agenda for October 26

1. Who is going to the PLC Conference Jan. 29-31? Register at <http://www.moplc.org/powerful-learning-conference.html>
2. Idea for next PD game: Name that movie clip
 - a. We could play (or read) movie quotes...or even play a scene *Of course, when I say "play" I mean teachers would need to LISTEN to the quote not WATCH the quote (the movie name tends to show up on the video links)...
 - b. The first team to answer gets a point.

- c. The team with the most points wins

October 4

PD day

1. Team Meeting (debrief over conferences,
2. Conferences Goal is 100%. (Window extended October 28, 2016 for the grade level incentive). Expectation to call. Share 10-15 via email with explo students.
 - a. Setup individual times for students who do not attend Thursday.
3. Vertical meeting (curriculum and crosswalks)
4. Book study (Chapter 2 SRG and Chapter 3 TLIM)

Team Meeting Observation: Done as leadership team,

Team meetings take place during 3th, 4th and 5th (Sub for two of this periods)

Pre-conference and post-conference as a team

When: Sometime in October

September 28

- After school Tutoring: Below basic on MAP & Acuity required to be invited and bubble kids.
 - Use acuity breakdown.
- PD OCT 10th:
 - Celebrations and Box of lies
 - Team building: group by movie card. Put a random fact on candy paper.
 - Regan McKinley (SRG chapter 2)
 - TLIM

September 9, 2016 Meeting with NWRPDC

- 1) Food for thought
- 2) Reflection over reaching Exemplar status
 - a) Commitments
 - i) Learning achievement: how will that be evident? RTI groups based on data, data wall in conference room, student data notebooks,
 - ii) Innovation:
 - iii) Leadership:
 - b) meet MSIP 5 on Math and ELA and Subgroups. Need to set aside time to do reflections on strands. Tell your story from where you began.
- 3) SRG (Rick Stegins & Jane Chappuis)
 - a) Keys to Quality Classroom Assessment
 - b) Trajectory from content standards to sound grades
 - i)

August 13 7:15 am Agenda:

Plan BIP presentation

-Come prepared with what info you want to present

Note to all: At our next meeting, we need to discuss the BIP for September. This means that we need to assign slides to create and present. We also need to discuss CC feedback from teams. I'm not sure what we want the agenda to look like, so I'm just going to start a running list. We can make whatever adjustments later. -Tiffani

August 31 Agenda:

Feedback from teams about CC and plan FM discussion about CC

PD game for 9/6

MAP data

MLS crosswalks

Curriculum alignment

Using Acuity data and MAP data for after school tutoring groups. Content time.

BIP presentation to BOE

Movies:

~~Teen-wolf~~

Karate kid

Bring it on

Mrs. Robinson

Risky Business

16 Candles

17 again

Rookie of the year

The blind side

Sister act

Coach Carter

~~Drum-line~~

Remember the Titans

Back to the future

~~Step-Up~~

Footloose

School of Rock

~~Pretty in pink~~

Mrs. Doubtfire

Breakfast club

Gilmore Girls

Saved by the bell

90210

~~Encino Man~~

Monster University

Bring it on

Freaky Friday

Weird Science

August 12, 2016 Before school Inservice

Learning and Achievement

-->We set learning goals and track achievement through data.

Highest to lowest vote

Growth Mindset

Goal Setting/data Tracking/Celebrations

This means a rigorous, relevant lesson planning and PD.

Utilizing RTI, enrichment, differentiation

Collaboration

Adjustments:

6th: In terms of Goal Setting/Data Tracking/Celebrations - the majority of the stars are above goal setting and people were not taking it as one thing but as only goal setting. Other than that question - the commitment is good.

7th: Feel it doesn't include growth mindset or collaboration.

Suggestion: We use a growth mindset when setting goals and data tracking to provide students with what they need to grow on.

8th: Sounds like stuff we are already doing so should be easy to commit to. Talked about examples of goal setting. Teachers do this in many different ways. Are expectations goals? Behavior goals. How will this be tracked? How will be held accountable? Growth mindset is missing!

Encore: Not much feedback and approved.

Innovation

-->We try new things and set aside time for reflection.

Highest to lowest voteWilling to take risks, trying new things

Set apart TIME for reflection

Incorporating 21st Century skills=emints,PLTW

Time to explore and be creative

Adjustments:

6th: Add the word "all" to cover teachers and students. (Maybe add all to all of the commitments. - Otherwise, fine.

7th: Would like to include safe environment and about improving from the reflection.

8th: When is this time for reflection? How does this occur? Are we adding to the plate or is it assumed this is something we already do. Is this reflecting with kids or colleagues or both.

Safe environment is missing but got a lot of stars.

Encore: Not much feedback, approved and wanted to know what reflection time look like.

Leadership

-->We apply the 7 Habits of Highly Effective People.

Highest to lowest voteStudent responsibilities, Leader in Me

Positive relationships
Being role models with shared responsibility,
Ownership of Actions
Student led conferences
Before reading the book separate but after reading realize then
yes.

Adjustments:

6th: Add all - students and teachers.

7th: Unless you know the 7th habits it is too vague. Add the top two to be more specific.

8th: It covers everything and sounds good.

Team leaders take to the team on Aug 25 record thoughts on the document. Aug 31st we will bring feedback

August 1, 2016

Collective Commitments:

-What actions are necessary to achieve the vision? What does each of these look like. Use chart paper, have staff brain storm, groups of 3-5 in the Commons and library, 8 stickers one in each area (if you have a tie: .

Exemplify learning/achievement

“ innovation

“ leadership

{Global Community, Value and empower all (from a teacher's perspective) maybe conversation} (don't have too many commitments)

-Write them up as commitments. (we greet, we differentiate) Write it as a statement of what we do.

Timeline

Aug 12 determine the commitments.

Leadership team take commitment to team meeting and get feedback (leadership team adjusts Faculty meeting vote.

Meeting times:

Aug 12 3:10

Aug 31 3:10

Sept 13 7:15

Sept 28 3:15

Oct 4 7:15

Oct 26 3:15

Nov 8 7:15

Nov 30 3:15

Dec 13 7:15
Jan 3 afternoon
Jan 18 3:10
Feb 7 7:15
Feb 22 3:15
Mar 7 7:15
Mar 22 3:15
April 4 7:15
April 26 3:10
May 9 7:15

WebSite Concerns:

On the home page change CVMS to Cameron Veterans Middle School
Stand 2: Change spanish representative to band representative. Additionally, add special education representative.

PD on August 11

7:30-9:30 Reminders:

Assembly times

Letters sent home need to be turn-in 2 days prior turn into her mailbox.

Vertical team meeting same monthly schedule and occur in downstairs conference.

Teacher sign-in and sign-out by mailboxes

Supplies: Candy bars, post-it paper, pens/markers, 15 copies of teacher handbook, student agendas,

August 12

Supplies: Poster paper, dots,

7:30-8:45

9:00-10:15 Officer Proctor

Slide 6 (Mr. Smith and Mr. Wernimont share about mission)

Collective Commitments

Afterlunch grade level teams meet.

- Team Norms and roles

- ZAP's procedure

- Morning arrival procedures

- Last hour (notetaking)

- Lunch procedures

Leadership team will share the use of acuity.

Books studies start in Sept 7 SRG and Sept 12 Leader in Me

-Breakfast:Friday August 12, 2016 Morning and we provide it for 50-55

Monkeybread: Mrs. J

Biscuits and Gravy: Mrs. Arndt

Tableware (banana bread): Mrs. Collins

Spoons/fork Zucchini bread/rolls: Mr. Wernimont

Fruit/yogurt: Mr. Fisher

Casserole: Mrs. McDaniel

Milk and Juice: Mr. Smith

-Quarterly teacher conferencing with Mrs. Collins

Roles

Facilitator: Tiffani Collins

Task Master/time keeper: Jamie Smith

Keeper of the Q's: Angela McDaniel

Note Taker: Michael Wernimont

Materials Organizer: Lisa Arndt

Picture taker: Laura Janovec

CVMS Leadership team

Collins added this on 7/12/16-

- For strand 2, parts d, e, and f...how do you feel about us going through as leadership team and reviewing team (core, grade level, etc) together for documentation of the requirements for 2-D, E, & F???
- Also, can one LT person be the official photographer of PD for CVMS? (Faculty meetings, PD, team meetings, etc).

Wednesday, May 18th

The team met to review the culture survey that the staff took.

Good Morning CVMS staff,

The results for each of the following categories are as follows. The maximum score in each category is 5.

Professional Collaboration: Fall 3.22 Spring 3.49
Affiliative Collegiality: Fall 3.25 Spring 3.79
Self Determination/efficacy: Fall 3.46 Spring 3.57

Vision results:

The vision statement:

Thumbs up 20 people

Thumbs middle 3 people

Thumbs down 2 people

Not returning 4 people

Leadership team observed the vision statement is widely accepted and approved for submission to the PLC review. We have individuals who have concerns and reservations. There was one absence. We also observed the not returning category was one person short.

Have a great summer.

Regards,
Michael Wernimont

Monday, May 9th

Reviewed the google slide presentation with the team.

- Jamie will lead the staff in a discussion of growth for this school year.
- Katy will lead the high five discussion.
- Discussed the culture survey. The last question is for the approval of the 2016/2017 vision.

Inservice 5/17 7:30. Will meet again after the survey on 5/17 Tuesday Inservice.

Thursday, April 21st

Reviewed results from PLC review.

- Looked for celebrations and opportunities of growth
- Discussed questions and concerns going into next year

End of School Year Faculty Meeting

- Leadership team will "pass the baton" to new members
- Go over PLC review data

Next Meeting- Monday April 11th in am

Tiffani will be around to take pictures

April 8th Meeting

PLC Review- April 14th

- 8:30-10- Teacher Interviews
- 10-10:30- Student Interviews
- 10:30- 12 Prelim (Sub is at 11:30)
- 12:00 Meet with Lori

For next meeting- Look at Mastering Level Evidence - to fill out at meeting

Need to submit copy of team notes

Sample of Leadership Team minutes- will need to submit

Next Meeting- Friday, April 8th and Thursday, April 21, Monday, May 2nd.

March 17

Give feedback on Admin end of year culture survey-

Other upcoming surveys- leadership team, end of year

Communication, PD for SBG, Positive Culture, is member vocalizing and supporting views of the team

Accomplished this year: writing vision, presented at leadership conf, move, present at BOE, lead faculty meetings, SRG with Lori,

- 1. My leadership team member kept me informed of important information that came out of leadership team meetings.**
- 2. My leadership team member represented the interests of my team at leadership team meetings.**
- 3. How impactful was the leadership team in building positive culture this year?**

Need to report out 2nd draft of the vision. Updated version below. Make notes on CVMS Vision Document.

CVMS will be a school where all are valued and empowered and will exemplify learning, achievement, innovation, and leadership in a global community.

March 15, 2016

Culture Survey- looking at taking this in May with faculty

- Need to discuss results as a leadership team before leaving for summer

Discuss Check out practices for end of the year

Brainstormed ideas for an end of the year survey over the leadership team

Meeting with Lori- April 14th - afternoon meeting

- **Standards Referenced Grading - ideas:**
 - **District plan**
 - **Need training for all**
 - **Powerschool updated for this**
 - **Need examples of rubrics /proficiency scales**
 - **Create common vocabulary**
 - **Weekly focused grade level discussions**
 - **Assessments**
 - **Parent education**
 - **Book study**

Next Meeting- March 17th

- **Need to think about feedback question ideas**
- **Need to come up with a game/activity for last day**

Training with LC 3/3/16

Team builder: Quotes around the room

“Share Fair” regarding PLC conference

“Braggin’ Dragon” - tool for appreciating fellow staff members, read at staff meetings

Folders (By evaluation strand) in google drive to drop documentation for end of year review

Leadership team Big Ideas

- 1. The LT consistently monitors the vision, the progress of collaborative teams, and evaluates progress of school goals.**
- 2. The LT develops a systematic process for reviewing meeting records and artifacts of collaborative teams. (Take pictures of vision process, put wordle in folder)**
- 3. The LT provides descriptive feedback that is timely, relevant, concise and specific to collaborative teams on their PLC implementation progress.**
- 4. The LT identifies the support needed (such as resources or PD) for collaborative teams based on regular feedback/review and progress monitoring.**

Monitoring tool for teams: See handout

SRG - Add to collective commitments

Final Word Activity: Articles for Staff: “Grades that Show What Students Know” and “Seven REasons for SBG”

Letter off A-B-A-B

A’s read one article, B’s the other

Highlight important points. One person shares an idea, everyone responds around the table.

Jan 21

Next building meeting

-
- **Share process of writing vision- from posters to wordle (add in synonym info)**
- **Ask faculty if our vision meets our 3 big rocks (Jan inservice)**
- **Discuss in grade level teams (break up explo)**
- **Responsibilities-**
 - **Tiffani- introduce (papers from Lori and posters, wordle- show we worked with ideas given by the staff**
 - **Nicole- present and pass out Wordle**
 - **Katy- present Vision**
 - **Give teams time to discuss after presenting**
 - **Jean- As a team come up with 2 stars and a wish - exit ticket**

Next Meeting Date- Thursday Jan 21st (before school)

- **finalizing plans for the faculty meeting on Feb 4th**
- **talk conference**

January 14, 2016

[Waynesville Vision](#)

<http://www.milforded.org/page.cfm?p=8569> (Milford Vision)

<http://www.bobpearlman.org/Learning21/Mission%20and%20Vision.htm>

PLC Conference- shared about weekend :)

Vision- Needs to be a simple statement- don't have to have every little detail

- can have action notes/ value statements
- Needs to be easily communicated- to the point
- **Team Chart Paper-** to use to help write vision
 - need to share with faculty again / tie in with Marzano
 - Begin crafting Vision
- considered Marzano
- What do we want to become?
- What we want to achieve?
- To what degree will we hold ourselves accountable?
- Nicole made wordle with words from vision statements from teachers
- Katy suggestion vision: *CVMS will be an exemplary school where **learners** are empowered and valued. Our focus is that all students learn, achieve and become innovators in a global community.*
- *At CVMS we are empowering*
- *also- learn, achieve, succeed in a global economy/community*
- *empowering learners for the global future/community*
-

Collective Commitments: Perseverance, Relationships and Culture, Growth Mindset

- **how we will behave**

How we can lead our staff through this process

- Use Probability /Impact chart
- everyone gets post its (or by team?) and write what we can do to meet this vision
- concern- do we want to share this information with the staff? hurt feelings?
- **Lori came up with collective commitments (in green marker) - she came up with these from our post-it actions**
 - **we should keep our collective commitments to around 6**

Map for working with staff:

1st- Write Vision

2nd- Write collective commitments

3rd- Write goals (using vision and collective commitments

February Faculty Meeting- Leadership Team

January 4, 2016

10:45-noon

assembly 1:25 for Megan Meier

discussed share division

Dec 17, 2015

Inservice (look at schedule under Dec 11th's notes and slides)

Plan A: In library, if no tv Plan B: will meet in Jean's room

We will be here at 7:15 to set up breakfast (and chairs in Jean's room if needed)

For activity:

Gracie- bringing markers and masking tape

Jean- Round Stickers

Nicole- Will copy and cut quotes

Tiffani- making copies and bringing paper

Slides 1-6- Tiffani

Setting the stage- Nicole

Read the Story- Jean

Facilitate Process- Katy

Build- Gracie

Provide Closure- Bruce

Dec 11, 2015

Schedule for January Inservice

7:30- 8:15- Breakfast, Ice Breakers (Video here?), High Fives, Set agenda for the day (let staff know that we will discuss our Vision after time in their rooms)

***(We (Leadership team) will provide breakfast for staff**

8:30- 10:30- New Teachers at CO/ Staff time to work in their rooms and enter grades

- will use this time to set up table top Frayer models

10:45- 12- Leadership Team leads Vision (Nicole's quote activity)

12-1- Lunch

1-2- Grading Consortium

2-3- Co-Teachers

Next Meeting Friday Dec 11th at 7:15 in our meeting room!!!

Nov 20

Will use high school ice machine

will send out move meeting notes on Monday

Jan inservice

we will meet for the inservice

7:30- 10ish

need to come up with team building activity

working on values that will lead to vision

Have teams come up with non negotiables

frayer - what top 10 values (non negotiables) are

on tables have frayers that say "What will students do, teachers do, admin do, community do"

Nov 16- Meeting over Building Move Date Plans

(confidential info!)

Tech questions

-work order to hook up tech- teachers should contact k12 (K-12 will try to have a rep here on moving day)

(tv's may not be hooked up when moving day comes)

-take all cords for tech!

- phones- leave in room- they will be there after we move

- take the clock

- take all tech with you that isn't attached!

- If you need a new docking station you need to request through K-12

- keep computer carts

- K-12 will try to get stuff ready before move

- Sped computer cart will stay in Moore's room

- pack a box of assignments in case tech issues

-Bells will eventually ring through the phones, but will not be active initially.

Supplies

- moving early- can only move in if the floors are done

- can't drill into cement walls,
 - no curtains/blinds in new building
 - needs list: have not yet been ordered
 - pencil sharpeners- will get these- may not have these on 1st day
 - pop machine- needs to get moved to new building
 - downstairs workroom will be the main workroom
 - phone cord- k-12 request for longer phone cord
 - chairs/tables/ new student desks- will see what we need when we get there
 - Don't use white board walls at all! some types may stain the walls!
 - will get keys when ready
 - Whiteboard markers, erasers, cleaning supplies, etc. will be ordered through the office.
- Please plan on using the ones ordered and "testing" the expo markers you already have in an inconspicuous location. Whiteboard paint care instructions will be sent out via email soon.

Student Questions

- Assembly- 6th grade- 6th hour, 7th grade-7th hour, 8th grade-8th hour (December 7th)
 explo teachers will take attendance and take to gym / core teachers need to be at meeting
- Students not moving- Felicia will host students not moving (with Debbie Rhinehart)
- Time out room in new building - 107 in new building (Resa and Sheila)
- kids not permitted to move will be in a different location (Katy)
- Stairs- kids will be on stairs (will have many adult volunteers)
- Explo will give grade level teachers a break (take kids to gym)
- lunch procedures/ emergency for moving day- will work on, looking at sack lunches
- morning routines/ all routines- will keep the same
- lockers - all stuff must fit and close! If it doesn't fit don't bring it
- instruments- go in the band room for storage, not hall way!
- no official tour before move
- student work - we don't have to worry about coming up with work for these kids but this would be a good time to give make up/missing work
- squirrely behavior- one strike and you are out! (with help moving)
- no detentions on this day

Other Teacher Concerns

- duties changing- will need teachers out front, by emergency exits so students don't go through, out, by bus loop, in commons, (temporarily)
- regular instruction will begin on the following Monday (room should be back to normal by the end of the PD day in January)
- we get paper roll cart
- get copies made ASAP for emergency assignment boxes
- make sure grades are updated before move
- pencil machine not going with us

- teachers use tape, sticky tack or hot glue gun for the wall
- Thermostat with be computerized and not controllable by rooms
-

Moving Day

- Will have community volunteers for big stuff
- no cars in circle drive (except for busses)
- kids aren't moving big stuff
- assume jeans for thursday and friday
- please bring dollies
- bad weather will postpone until next week
- Keys - (building, room and closet) put in envelope when done with room
- use dumpster for any trash on moving day
- Christie's room is not for trash! just for not needed furnishings
- high school pe and weightlifting will be helping
- A hotdog lunch will be provided for free to all staff and volunteers on that day. Students will also have a hotdog lunch that day, but that will go through their account.
- Please park in the new building parking lot for this day. Our volunteers will be parking in our current parking lot.

Dec 4th

- high school teachers will help middle school unpack and help CIS move

-There will be an open house

Flow of Traffic:

8th grade goes first (8-9:30)- exit out 8th grade wing doors and walk into new commons using sidewalk, go up main stairs then towards wing to the right

- moving lockers first!
 - Will keep our 1st hour kids all day
 - leaving building- down emergency stairs, walk across front parking lot, come in through front doors by the 7th grade
 - 8th grade students will move explo classes too
 - Explo teachers (JK, Laurie, Kari, Carmen/other explo teachers when they have their regular time) can watch 8th grade students in gym afterwards (same for other grades too)

Explo Teachers (9:30- 11)- (don't have any kids 1st and 2nd hour) 8th grade kids will help move Explo

- go out back door by Hendricks, follow a similar path- in through the commons, drop stuff off then go out emergency exit staircase (south side), exit across the front of the building, and back in the old middle school through the front side 7th grade doors

Office (Hahn, Mathews, Cole, Swearingin, Fisher, and Collins)-move in expo time slot

-go out the doors main entrance door of the old middle schools-in through the front doors at CVMS, drop stuff off then go out front doors of CVMS and back into the old middle school through the main entrance doors

-8th grade student helpers: Kaitynne Towell, Damon Bottorff, Dominic Bottorff, Jake Husch, Hannah Husch, Kayne Parks, Sadie Baker, Alysha Neal, Arli Smith Karson Smith, Kandice Robinson, Matti Ramsey, Thane Sloan, Emily Simmons, Thorin Greene, Tristan Moutray

6th Grade (11-12:30)

- will have 8th grade volunteers (15)
- go out kitchen doors, walk across back of school and go in commons, turn right to go into 6th grade wing
- exiting- exit out fire doors and come back in through the front doors and back to wing
- 8th grade student helpers for 6th grade move: Lane Grenier, Koleby McClintick, Zoe Foreman, Carolyn Estes, Brenna Bontrager, Julie Barnes, Dylan Brosius, Grant Thompson, Kaden Williams, Zach Jones Noah Caldwell, Aaron Anders, Madison Helmich, Jenette Pratt, CJ Cotte

7th Grade (12:30-2)

- will get 8th grade volunteers to go in through the front main entrance,
- will leave out front 7th grade doors, to the front of school and up main stairs, go to wing and drop off
- will go down fire exit and walk along to the old middle school and go in side entrance to 7th grade
- 8th grade student helpers for 7th grade move: Michelle Short, Logan Butts, Garrett Byrom, Bo Eaton, Joe Tullos, Chris White, Zach Rauseo, Spencer Ice, Trevor Lee, Caleb Worland, Miranda Worland, Connor Quigley, Anthony Triplett, Kaitlyn Smith, Alyssa White

Supplies (wants vs needs) List for Team:

Ellison Machine- have one

Laminator- taking from middle school

paper cutter- will take with us

doc cams- will not approve purchasing because looking at tablets

more computers- no

chairs- will get ones from storage

markers for white board paint- will be ordered

moving the white and colored paper we have

Social Studies teachers need to talk about needs- new maps? new atlases?
If need new textbooks will have to put a request in for next year

Explo Questions

PE. - Laure - find a cart pun in po request. Speakers in the gym to use. okay to get mobile command center. not able to get a projector or smartboard. use laptop for attendance etc.

JK - Cart for laptop and supplies. Do not need speaker for Gym.
If funds put po in for chair or stool. Most likely next year. projector not available.

Ann - White board in new ensemble room possible if not already there. Chair and desk left over in Christie Webber's room.

Blake - floor tile replacement from construction? Yes can use both docking stations.

Hess - hs budget

Baragary -

Computers -
no storage cabinet.

FACS-
Washer and Dryer will be moved. Storage bins will be taken out of budget for next year if would like ordered. sewing machine - budget for next year

Library -
will have a tv instead of a smart board.

Leeper -
If funds will approve a po request for cork strips in main hallway.
storage cart, trash can and canvas budget for next year.

This section will not be share with teachers...it is a "to do list" for me

Items to order:
long power strips

dry erase markers

dry erase rags

dry erase cleaning liquid

metal locked cabinet for FACS

white board and cork board for PE

possible white board for band

Oct 7

7:30-9:30 - our presentation

(went over agenda for Monday)

make sure everyone brings a computer

Jean- need to add questions to 2 stars and a wish

Board Meeting- Monday 19th

Please attend this meeting

wear dress pants with new Forever Exemplary shirt

Next Meeting- will meet next Wednesday (14th) after school

- look at BIP presentation- only edit in notes!
- will run through to time

Sept 30

Members present: Tiffani, Bruce, Angela, Jean, Katy, Gracie

October 12th PD day

High Fives and Birthdays- 5 min

IF- ice breaker activity- Katy and Jean will lead- we will print out and cut up

- make sure to make directions clear - quiz quiz trade
- 10 min long

Review Norms- check for consensus

PLC Article- Nicole presenting - planning for 45 min

- will send out article early
- will need poster paper and markers
- will mix groups- will use playing cards to make groups

Brain break- ball activity from meeting with Lori -5 min

- grouped by teams

Green Sheet/Google Forms survey- to check for consensus

- will take survey on PD day individually
- Gracie and Angela will facilitate survey
- Tiffani will lead discuss results- individually team and group

Close- 2 stars and a wish- Jean will lead

Oct 7- Will meet next Wednesday at 3:15 in Nicole's

Sept 24

Members present: Tiffani, Bruce, Angela, Gracie, Jean, Nicole

Ice Breaker- If game- like quiz quiz trade

Celebrations- tie to Learning, Collaboration and Results

- can be personal (teachers who finished masters, etc...)
- team
- data results

Next PD Day- Ice Breaker- If Question - like quiz trade

Celebration of Teacher Achievement

PLC Article- will get article out to staff early and have groups discuss

Norms of Collaboration- reviewed these and discussed which of these we need to keep in mind

- would be great for student groups/teams

Sept 14

Members present: Tiffani, Bruce, Angela, Gracie, Jean, Nicole, Katy

team building

came up with a leadership team vision

at staff meeting mix up teams and discuss what our mission means to us

SMART goals- will write (have goal writing questions to consider packet to guide writing process) - will need to wait to hear what our guidelines for smart goals

talk to team about mission and vision- think about what we have , what does it mean to you?

Oct 30 - Lori will meet with 8th grade team during 8th hour to discuss mission/vision

Sept 2, 2015

Agenda

PD Day Next Tuesday

Ice Breakers- Fan of Admiration - will have staff make fans and pass around- other staff members will write positive comments about that person on their fan

Grading Consortium Committee

Mission/Vision discussion

-clock buddy activity

-fixed/growth mindset

Upcoming Meetings:

Sept 14th: Meet with Lori in pm (11:30- 3)- with time for lunch

Sept 17th: 7:15- 7:45am

Sept 24th: Meeting with Lori in am

- Lori meeting location TBA

Topic - How will we address Mission/Vision?

August 27th, 2015

Present: Tiffani Collins, Nicole Thogmartin, Gracie Wallace, Bruce Baragary,

Norms- keep same norms as we decided this summer

Roles

Note taker- Jean

Time Keeper- Bruce

Nicole- communicator

ZAPS- will revisit during this year

Teacher of the Month- will check with PTSA that this will occur

Teacher Recommendations- discussed teacher concerns that were shared at the end of last year

Vertical Teaming reminder- look at data notebooks , remind team members to bring example of data sheet/data notebooks to vertical team meetings

Mission- will meet again as a building to discuss why we have the mission we do

Vertical Teaming- check with teams that meeting once a month is enough

PLC- will open up to all staff

Sept 14th and 24th- Lori will meet with us, Pam is getting subs

Leadership Team Meeting - 3rd Thursday of every month 7:15-7:45

Agenda- Nicole will create a google doc so we can add

Next Meeting- Wed Sept 2- meet after school - goal to discuss PD day schedules/activities
-idea- Leader in Me - maybe have Kari and Ann share about their programs